06/22/2020 – EFOG Meeting

 Present: Nena, Ashley, Wendy, Shane, Steve, John, Bruno, Clay, Liz

Nena

* Nothing to report from Ops
* There was a power bump on Sunday, 6/21
* Will be starting goal checks again
* Nena is allowed to be onsite on Wednesday and Friday afternoons
* DEEI inspections are not allowed until Normal Operations with max telework starts; if there a situation where an inspection is critical, we will need to contact Paul Rossi and Mike Fries to see if a graded approach can be taken
* Per Paul Rossi, there is currently no sharing of cryo PPE, gloveboxes may be shared with additional PPE in place (nitrile gloves and gauntlets); contact Nena and Liz with any PPE questions
* Had a meeting last week regarding experimenter types, specifically beamline support. User Office is working on clarifying the experimenter types
* The starting time in the beamtime reporting tool cannot be overwritten at this time. Working with the programmers to address this. It is complicated due to FAVOR emails, etc.
	+ If there is a start time discrepancy of greater than 2 hours, let Nena and Liz know and they can adjust the time
	+ Always let Nena and Liz know if a proprietary experiment’s times need to be changed
	+ The total number of hours is the most important information, not necessarily the actual date and time, you can adjust the time to get the correct total of hours if you would prefer to adjust the time that way
	+ However, do not post an ESAF without a start time and date

Wendy

* Due to the power bump on Sunday, working with Dave Wallis to set up an email notification system for these type of events
	+ Group agreed on email address name as: APSPowerInterruption
* An update is need because our current notification system via EPICS is not working properly and is outdated

Ashley

* Please remember to take the EHCP out of the hutch doors when ending an experiment (this is to be done in conjunction with removing the EA from the cabinet)
* An issue with an ESAF at Sector 27 has now been resolved with Shane’s help

Bruno

* Discussed APS Portable Gas Monitor Protocol
	+ Liz will email an electronic copy to the group and put a copy in our Shared File
	+ There will also be hard copies of the protocol in Bruno’s office by the monitors
	+ The protocol is two pages; page 1 the user(s) sign and this copy is left in the mailbox on Bruno’s door; page 2 has instructions and this is put in the pouch on the hutch door along with that experiment’s EHCP
	+ This protocol must be completed each time an experiment needs a portable gas monitor

Shane

* Sector 22 NIH experiments: There are ESAFs posted in 22’s cabinets that are marked as ‘Do not remove and/or NIH’
	+ These are on the left side of the cabinet and are to remain in the cabinet for the duration of the run
	+ Norma provides a schedule to Shane and Nena and Shane posts and deactivates experiments based upon this schedule

Clay

* 11-BM will need some extra thought regarding the beamtime reporting tool since 11-BM has special handling procedures for their ESAFs
	+ Nena to talk to 11-BM to develop a plan regarding the reporting tool and the start time of their ESAFs

Liz

* If you find any EA Forms or Checklists that are stragglers from the 2020-1 run, please put them in the mailbox on Liz’s door
* Nena and Liz are starting up Three-Year Sector Safety Reviews
* Working with Bruce and Nena on ESAF updates and SME reviews of the ESAF Hazard Class information

John

* No routine rad surveys scheduled for this week
* All routine rad surveys from 2020-1 are now complete
* Reminder: Type C for 4-ID on Wednesday 6/24

Steve

* Training group meeting on Tuesday 6/23 to discuss their progress
	+ Steve will provide an update on the status of the modules he is working on
* Per Nena much of Dean’s property and/or the distribution lists Dean was on, is or is in the process of being transferred to Steve; some computers etc. may be transferred to Shane or Nena
* Has an email in to Kevin Rader regarding the ANL-804; will provide an update to Nena once Kevin provides a response